



**SOLICITATION NOTICE AUGUST 18, 2026
HUMAN RESOURCES-PAYROLL-BENEFITS BROKERAGE SERVICES
REQUEST FOR QUALIFICATIONS 320-15-2603**

Workforce Solutions Rural Capital Area (WSRCA) has released Request for Qualifications (RFQ) for Human Resources-Payroll-Benefits Brokerage Services for the Board. Details on services provided by WSRCA may be found at <https://workforcesolutionsrca.com>.

Purpose

Workforce Solutions Rural Capital Area Board (WSRCA) seeks proposals from qualified organizations for Human Resources, Payroll, and Benefits Brokerage Services for the provision of comprehensive integrated or modular Human Resources Services including:

- a. Core Human Resources Services and Compliance
- b. Payroll Administration
- c. Employee Benefits Brokerage (Health & Retirement)
- d. Performance Management System
- e. Learning Management System (LMS)

Solicitation Process

WSRCA Uses Euna Procurement/Bonfire to manage procurement opportunities. Interested proposers must register through the Bonfire website to respond to this solicitation, to submit a proposal and required documents etc.

Vendors please register for free with the Workforce Solutions Rural Capital Area Euna Procurement/Bonfire Portal: <https://workforcesolutionsrca.bonfirehub.com/>.

WSRCA will post all solicitation notices and updates on the WSRCA Website, Bonfire WSRCA Portal, ESD Website and LinkedIn, links listed below. It is the responsibility of proposers to check any of the sites for updates.

Website Links

https://workforcesolutionsrca.bonfirehub.com/	Euna/Bonfire
https://workforcesolutionsrca.com/procurement	WSRCA Website
https://www.txsmartbuy.gov/esbd A1991	ESBD Website
https://www.linkedin.com/company/workforce-solutions-rural-capital-area/	WSRCA LinkedIn

Period of Performance:

Any contract resulting from the solicitation is for a one-year period, beginning on or about January 1, 2027 – December 31, 2027, with option to renew the contract annually, up to four additional one-year periods not to exceed five consecutive years. Contract renewals are based on the Contractor's performance, compliance, and the availability of funds.

Point of Contact

Nellie Reyes, Director of Procurement & Contract Administration, will serve as the Manager of this solicitation. <https://workforcesolutionsrca.bonfirehub.com/opportunities/240324>